

## MINUTES

November 16, 2009

The regularly scheduled meeting of the Board of County Commissioners was called to order this 16th day of November, 2009, in meeting room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Rusty Sullivan, Vice-Chairman  
George Skinner, Member  
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, Melinda Duke, Brenda Wakeman, James Tyree, Joe Lester, Deborah VanWye, Denise Ellison, Peggy Laizure, Shari Kinney, Susan Moffat, Pud Wood, Ted Conway and Gan Matthews.

Chairman Cleveland began the meeting with the Pledge of Allegiance.

George Skinner moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of November 9, 2009.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by Rusty Sullivan, to table the awarding and/or rejecting of County Bid #COM-1438 – Roof Repair located at the Alan J. Couch Center, 1650 W. Tecumseh Road, Norman, Oklahoma. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to reject all bids accepted for County Bid #COM3-1439 – Purchase of Bridge Material for one (1) Bridge located within District #3 boundaries, for the District #3 County Commissioner.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by George Skinner, to table the awarding and/or rejecting of County Bid #COM2-1440 – Purchase and Delivery of one (1) or more, 2008 or newer model, with less than 50 hours of usage, Hydraulic Excavator for the Cleveland County District #2 Commissioner.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the acceptance of the Report of Conference between the Board of Cleveland County Commissioners and EST, Inc. for the County Off-System Bridge Inspections and the Claim in the amount of \$23,668.50 for those inspections.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Planned Maintenance Agreement between Cleveland County Health Department and Lashar Home Comfort Systems for 10 HVAC systems located at 224 South Chestnut, Moore, Oklahoma. Payment of annual contract includes four (4) quarterly payments of \$297.50 for an annual total of \$1,390.00. Contract will be for one (1) year from the date of agreement. Program includes maintenance on ten (10) systems which includes:

- a. Two (2) precision tune-ups per year on each HVAC system. One (1) on the cooling system and one (1) on the heating system. Includes 1” or 2” high efficiency pleated filters.
- b. Two (2) additional filter service charges per year performed between regularly scheduled visits.
- c. All work completed within 24 hours of the time of the service call (pending parts availability).

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Contract between the Cleveland County Health Department and Terminix to provide Pest Control Service for the Moore Office, 224 South Chestnut, and Norman Office, 250 12<sup>th</sup> Avenue. The annual charge for the Norman location will be \$592.00 or quarterly payments of \$148.00 and the Moore location will be \$296.00 or quarterly payments of \$74.00.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Cooperative Extension Services Agreement between the Board of County Commissioners of Cleveland County and Oklahoma State University acting for and on behalf of its Cooperative Extension Services and the United States Department of Agriculture for the fiscal year 2009/2010 in the amount of \$370,000.00.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Contract between the Cleveland County Health Department and Jessica M. Hunter to provide data entry support for the H1N1 Influenza Response for the Cleveland County Health Department. Contract will begin November 1, 2009 and terminate on December 31, 2009. The Health Department will pay a maximum of \$2,500.00 at a rate not to exceed \$12.00 per hour.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the payment of invoice in the amount of \$9,750.00 pertaining to the agreement between Midway Grocery, Inc. dba Thompson Commissary Supply and the Cleveland County Sheriff's Office. The agreement was approved on July 20, 2009 on the behalf of the Sheriff's Office to provide interim commissary services and continued utilization of data processing services in the amount of \$9,750.00 to be paid from the General Government account R2.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Chairman of the Board of County Commissioners with the temporary authority to supervise and/or resolve personnel issues, schedules, interviews, hiring and terminations within the Cleveland County IT Department.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Resolutions Disposing of Equipment as follows:

- a. C111-5 3 Unit Roller Shelf
- b. C113-1 – C113-14 14 Unit Roller Shelf
- c. C180-1 Panels
- d. C205-1 Duplex Scanner
- e. C205-2 HP Officejet Copier
- f. C205-3 HP Officejet Copier
- g. C205-8 HP Officejet Printer/Fax/Scanner
- h. C205-12 HP Officejet Printer/Fax/Scanner/Copier
- i. C205-13 HP Officejet Printer/Fax/Scanner/Copier
- j. C205-14 HP Officejet Printer/Fax/Scanner/Copier
- k. C205-15 HP Officejet Printer/Fax/Scanner/Copier
- l. C205-16 HP Officejet Printer/Fax/Scanner/Copier
- m. C205-17 HP Officejet Printer/Fax/Scanner/Copier
- n. C205-28 HP Officejet All-in-one
- o. C205-30 HP Officejet All-in-one
- p. C205-32 HP Officejet All-in-one
- q. C205-34 HP Officejet 6110
- r. C222-8 Wyse 60 Amber Computer
- s. C222-9 Wyse 60 Amber Computer
- t. C222-10 Dell Computer Monitor
- u. C222-12 Dell Computer
- v. C222-14 Dell Computer
- w. C222-18 Dell Computer
- x. C222-20 Dell Computer
- y. C222-22 Dell Computer
- z. C222-23 Dell Computer
- aa. C222-29 Dell Computer
- bb. C222-32 Dell Computer Monitor
- cc. C222-59 Dell CPU Box
- dd. C222-60 Dell CPU Box
- ee. C222-61 Dell CPU Box
- ff. C222-62 Dell CPU Box

- gg. C222-63 Dell CPU Box
  - hh. C222-65 Dell CPU Box
  - ii. C222-66 Dell CPU Box
  - jj. C228-4 Time Clock
  - kk. C299-2 Compaq Projector
  - ll. C299-3 P-Touch Labeling System
- (The above items are from the Treasurer's Office,  
being declared surplus and sold at the County  
Auction on 5-15-09.)

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Resolutions Disposing of Equipment as follows:

- a. SM440-24 Vacuum Cleaner
  - b. SM440-27 Vacuum Cleaner
  - c. SM440-40 Vacuum Cleaner
- (The above items are from the Building Maintenance  
Department and were junked.)

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Resolutions Disposing of Equipment as follows:

- a. WG299-116 Software MAS 90
  - b. WG630-1 Storage Building 10x12
  - c. WG641-1 Fence 96' x 18'
- (The above items are from Crossroads Youth & Family  
Services and were junked.)

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Resolutions Disposing of Equipment as follows:

- a. B624-51 Table Can Opener
- (The above item is from the Sheriff's  
Department and was junked.)

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Resolutions Disposing of Equipment as follows:

- a. D302-115 International Truck with Utility Lift
  - b. D209-10 Carrier Heat Pump
- (The above items are from the District #3 County  
Commissioner and were either sold or junked.)

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Resolutions Disposing of Equipment as follows:

- a. D220-6 GE VCR  
(The above item is from the District #2 County Commissioner and was junked.)

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the following Blanket Purchase Orders:

- a. General Fund
  - 10-2609 – F2 Copelin’s Office Center \$ 2,500.00
  - 10-2610 – SA2 O’Reilly Automotive 1,000.00
  - 10-2620 – SA2 Metro Glass, Inc. 500.00
  - 10-2627 – SM2 BNB Technology Networking 1,000.00
  - 10-2637 – SM2 Don’s Mobil Lock Shop, Inc. 1,500.00
  
- b. Highway Fund
  - 10-2615 – T2A Pearson Lumber & Home Care 500.00
  - 10-2616 – T2A KSM Exchange, L.L.C. 1,500.00
  
- c. Health Department Fund
  - 10-2631 – MD2 Automated Building Systems, Inc. 600.00

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

10-0413 – B1C                      10-0805 – T2A  
10-1034 – B2A                      10-1736 – T2A

10-0679 – CFDCRE(A)2

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 09/10</u>	
a. General Fund	\$ 17,655.09
b. Highway Fund	40,697.12
c. Health Fund	1,600.95
d. Sheriff Service Fee Fund	350.00
e. Sheriff Jail Fund	30.00
g. Drug Court Revolving Adult Fund	234.29

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Chairman Cleveland called for miscellaneous discussion.

Rod Cleveland stated in light of what happened on Thursday, November 12, 2009, in Judge Hetherington's Courtroom, the Board would like to commend the heroic job Steve Lucas did in the line of duty. However Chairman Cleveland also wanted to commend the other County employees that needed to be recognized for the fine job they did in coming in and staying late to clean Judge Hetherington's courtroom afterwards. Chairman Cleveland stated on the behalf of the individual Board members, each would like to express a special thanks to the Janitorial Department employees whom had to deal with a horrific mess and cleaned up the Courtroom; Charles Keeling, Mark Peterson and Gloria Montelongo.

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

(Clerk's Note: the agenda was posted on 11-13-09 @ 8:17 a.m.)